

# **FIS DATA LINK SDN BHD** (681721-W)

*(Formerly known as Next Phase (M) Sdn Bhd)*

18 Lorong Medan Tuanku Satu 50300 Kuala Lumpur

Tel: 03-2691 2217 Fax: 03-2691 2284

Our Ref: FDL/0004(2)/e-hakmilik/ml/tsl

**CORPORATE BODIES  
STATUTORY BODIES**  
(staff loans only)

To Whom It May Concern,

## **Re: JPJ e-Hakmilik (e-Ownership) System**

We are pleased to inform **FIS Data Link Sdn Bhd** is the Gateway Provider appointed by the Ministry of Transport Malaysia for Jabatan Pengangkutan Jalan (JPJ) e-Hakmilik System. The Gateway connecting JPJ and FIS Data Link is to provide an electronic data transfer pertaining to the registration and discharge (cancellation) of vehicle ownership claims by all parties offering hire-purchase financing or staff loan, as the case may be, to their customers/staff for the purchase of vehicles or motorcycles.

Following the implementation of the e-Hakmilik System, the matching process of the two physical documents i.e. Ownership Claim Letter (Letter A) and Release Letter (Letter B) is no longer practiced by JPJ.

We wish to further inform on the following:

### **1. Implementation Date**

The e-Hakmilik System has been implemented in stages for different groups of users as follows:

- August 1, 2005 - Johor Bahru (FIS Members)
- September 22, 2005 - Nationwide (FIS Members)
- December 12, 2005 - Johor Bahru (non-FIS Members)
- January 16, 2006 - Nationwide (non-FIS Members)

Corporate and Statutory Bodies which are offering staff loans are expected to participate in the e-Hakmilik System effective **July 1, 2006**.

### **2. Application for e-Hakmilik Registered User**

You are required to make an application to become the Registered User in order to gain access to the e-Hakmilik System. Please complete the enclosed Application Form together with a Letter of Confirmation to declare that the Company/Organisation is providing staff loans only. Your Application Form (together with the required "Certified True Copy" documents and a payment cheque of RM100.00) and the accompanying Letter of Confirmation should be forwarded to the following address:

Senior Manager  
FIS Data Link Sdn Bhd  
18, Lorong Medan Tuanku Satu  
50300 Kuala Lumpur

The above payment of RM100.00 is consisting of the following:

- RM50.00 Advance Payment.
- RM20.00 Stamp Duty for e-Hakmilik Services Registered User Agreement.
- RM30.00 Processing Fees.

Photocopy of the Application Form is accepted. The Application Form is also available for downloading via [http://www.fis.com.my/news\\_public.htm](http://www.fis.com.my/news_public.htm).

### **3. Access to e-Hakmilik System**

The e-Hakmilik System is web-based and only the Registered Users may gain access to the System via our website <http://www.fis.com.my> by entering their System IDs and Application IDs given by FIS Data Link. We shall forward the FIS User ID Profile Form to you upon registration as the Registered User.

Should you need further clarification on the above, please do not hesitate contact our Customer Service Department at Tel no. 03-26912217; Fax no. 26912284; or E-mail: [customerservices@fis.com.my](mailto:customerservices@fis.com.my).

Thank you.

Yours faithfully  
for **FIS DATA LINK SDN BHD**

*(Signed)*

Authorised Signatory

enc.

**APPLICATION FOR E-HAKMILIK REGISTERED USER – CORPORATE & STATUTORY BODIES**

**PART A: DOCUMENTS REQUIRED**

We attach the following:

- Letter of Confirmation to declare that the Company/Organisation is providing staff loan only
- Certified True Copy of the following documents:
  - ❶ Public/Private Co.**      **❷ Sole Proprietorship/Partnership**      **❸ Statutory Bodies (please specify)**
  - Constitution                       Form B                                       .....
  - Section 17                               Form D (Latest)                       .....
  - Section 14 & 58                       NRIC of Proprietor/All Partners       .....
  - Section 78 & 51                       Others .....
  - Section 46(3)
  - SSM Corporate Information
  - Section 28 (if any)

**PART B: COMPANY/ORGANISATION PARTICULARS (Please fill in where applicable)**

1. Company/Organisation Name: .....
2. Company/Organisation Registration No.: .....
3. Registered Address: .....
4. Correspondence Address: .....
5. Telephone No.: ..... Fax No.: ..... Email Address: .....
6. Date of Incorporation/Commencement of Business: .....
7. Place of Incorporation/Registration of Business: .....
8. Authorised Capital (for public/private company only): .....
9. Paid-Up Capital (for public/private company only): .....
10. Banker's Name & Address: .....
11. Name of Directors/Principal Executive Officers/Proprietor/Partners:
  - ..... (Designation) .....
  - ..... (Designation) .....
  - ..... (Designation) .....
  - ..... (Designation) .....
  - ..... (Designation) .....

**PART C: CONTACT PERSON**

1. Name: .....
2. Designation: .....
3. NRIC No. ....
4. Telephone No.: ..... Mobile No.: ..... Fax No.: .....
5. Email Address: .....

**PART D: TRANSACTION ESTIMATES & STAFFING DETAILS**

- 1. Estimated number of vehicle ownership claim registration per month .....
- 2. Estimated number of motorcycle ownership claim registration per month .....
- 3. Estimated number of vehicle discharge per month .....
- 4. Estimated number of motorcycle discharge per month .....
- 5. Total number of staff in the Company/Organisation .....

**PART E: PAYMENT RM100.00**

- RM50.00 Advance Payment.
- RM20.00 Stamp Duty for e-Hakmilik Services Registered User Agreement.
- RM30.00 Processing Fees.

**PART F: DECLARATION & CONFIRMATION**

We hereby declare and confirm that all the information given above and the documents enclosed herewith in connection with our application are true and correct.

We hereby acknowledge that the decision and acceptance by FIS Data Link Sdn Bhd of our application is made on the basis of and in full reliance of our above information and the said documents in support and we agree covenant undertake and confirm that each of the above information and those contained in the said documents shall survive and continue in full force and effect after being admitted as Registered User of FIS Data Link Sdn Bhd.

In the event that any or all such information shall be subsequently be found to be or become incorrect or untrue, we acknowledge that FIS Data Link Sdn Bhd shall be entitled to take whatever action necessary at its sole and absolute discretion against us AND we hereby confirm and accept all such decision made by FIS Data Link Sdn Bhd.

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<b>Authorised Signatory</b>	<b>Company Stamp</b>
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Name: .....

IC No.: .....

Designation: .....

Date: .....

**PART G: FOR OFFICE USE ONLY**

Date received: .....

Date approved: .....

Company Code: .....

Checked by: .....

Approved by: .....